

**MONROE TOWNSHIP
ANNUAL ORGANIZATIONAL MEETING
January 3, 2022 @ 6:00 P.M.**

CALL MEETING TO ORDER:

APPOINTMENT OF: Temporary Chairman & Temporary Secretary

NOMINATIONS & ELECTION OF: Chairman and Vice-Chairman of the Board of Supervisors

APPOINTMENT OF TOWNSHIP EMPLOYEES & ESTABLISH WAGES:

- Township Road Personnel: Road Foreman (Full Time)
Road Personnel (Full Time)
- Township Recycling Personnel (Part-Time)
- Township Recreational Personnel (Salaried)
- Township Zoning Officer (Part-Time)
- Township Secretary/Treasurer (Full Time)

See Employee Wage Listing

ESTABLISH: Township Treasurer's Bond Amount - Currently at \$1,000,000.00

AFFIRM: Working Supervisors and Recommend Pay Scale to Auditors

APPOINTMENT OF: Township Legal Counsel & Establish Compensation/Fees
Township Engineering Firm & Establish Compensation/Fees
Alternative Engineer/Firm for Plan Review

APPOINTMENT OF: Township Residents to Fill Expiring Terms on Township Boards
Adopt Resolution to Appoint Zoning Hearing Board Member(s)

APPOINTMENT OF: Sewage Enforcement Officer (On-Lot Septic Systems) & Establish Rates
Building Permit Officer

SELECTION OF: Depositories for Township's Funds
Checking Accts/Investment Funds – Northumberland National Bank
& Edward Jones

CERTIFY: Delegates to attend PSATS Conference and choose the voting delegate

ESTABLISH: Regular Monthly Meeting Dates, Times, Locations
Mileage Rates for Use of Personal Vehicles – Current IRS Max is \$.585/mile
Delinquent Tax Collector – Currently Statewide Tax Recovery

COMPLETE: Old Business and recognize citizens to be heard

**MONROE TOWNSHIP
TOWNSHIP BUSINESS MEETING
January 3, 2022**

OPENING OF TOWNSHIP MEETING: Purpose of Meeting – Address Township Business/Issues Deemed Necessary Prior to the Regular January 25, 2022 Township Meeting

PUBLIC COMMENTS:

OLD BUSINESS:

Solicitor:

NEW BUSINESS:

Solicitor: None

Township Secretary/Treasurer:

Accounts Payable Report: 12/18/21 to 12/31/21 in the amount of \$54,018.93

PSATS 2021 Dues

GSVCC Dues

EXECUTIVE SESSION: If Required for Discussion of Legal or Personnel Matters

OTHER BUSINESS:

CORRESPONDENCE/MINUTES:

PSATS News Bulletin-Dec 2021